

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR MEETING**

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**Date:** September 25 2019

**Time:** 7:00 pm

**Place:** Sleepy Hollow Homes Association Clubhouse  
1317 Butterfield Road, San Anselmo

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**AGENDA**

1. **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]. The Meeting is wheelchair accessible. If accommodation for other disabilities is required, call (415) 256-8300.*
2. **Public Comment Period.** *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board's agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair.*

**CONSENT CALENDAR ITEMS**

3. **Approve Prior Meeting Minutes** (available at [www.shfpd.org](http://www.shfpd.org))  
May 7, 2019 Special Meeting  
June 21, 2019 Special Meeting

**ACTION OR POSSIBLE ACTION ITEMS**

4. Financial and Operations reports, including budget, annual audit, etc. updates.
5. Consider adoption of proposed Lease between the District and the Sleepy Hollow Charitable Foundation authorized by District Resolution 2018-3 adopted November 17, 2018 (proposed Lease dated September 14, 2019 available at [www.shfpd.org](http://www.shfpd.org))
6. Discussion re: proposed District membership in newly-formed Marin Wildfire Prevention Joint Powers Authority
7. Discussion re: adoption of proposed local amendments to District Fire Code to comply with *California Code of Regulations, Title 24* (also referred to as the *California Building Standards Code* and also known as the *California Fire Code*)
8. Report re: current District work plan and discussion re: proposed work plan for next time period

9. Updates re: Community Preparedness Program update, including implementation of Block Captains program, etc.
10. Updates re: (i) District fire pumps program, (ii) *Firewise Community* activities, and (iii) latest Chipper Day results
11. Reports and discussion of (i) Ross Valley Fire Dept. matters, (ii) Ross Valley Paramedic Authority matters, and (iii) FIRESafe Marin matters
12. Board requests for future agenda items, questions and comments to staff, and Directors' announcements, if any
13. Adjournment to next Regular Meeting: November 21, 2019 (anticipated)

Affidavit of Posting

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on September 14, 2019:

Sleepy Hollow Community Center  
1317 Butterfield Road  
San Anselmo

"Sleepy Hollow" Entrance Sign  
opposite 644 Butterfield Road  
San Anselmo

Intersection of The Alameda  
and Oak Crest Road  
adjacent to 230 The Alameda  
San Anselmo

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Thomas J. Finn, Secretary