

MINUTES OF SPECIAL MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

May 18, 2016

A duly noticed Special Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 7:00 p.m. on May 18, 2016 at 1317 Butterfield Road, San Anselmo, California. A quorum was achieved by the presence of each of the two current Directors of the District, namely, Thomas Finn and Richard Shortall. Director Shortall presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Public Discussion

No member of the public requested to address the Board on matters not on the Agenda.

Interviews of Candidates to Fill Board Vacancy

Director Shortall reviewed the sequence of events leading to the meeting, including Director Berto's retirement effective May 1, the various notices of vacancy provided to District residents (letters to all District residents, posting on the District website and at multiple physical locations in the District) and to the County of Marin, and the publication of the applicant questionnaire for all interested parties and its posting on the District website.

Director Shortall next described the process to be followed at the meeting itself, including that the candidates would be publicly interviewed individually for up to 15 minutes each (with the non-interviewee candidate being asked to leave the room during the other candidate's interview), that the candidates would be given the opportunity to supplement orally their submitted questionnaire and to ask questions of the Board, and that the Board would publicly discuss the candidates' interviews immediately thereafter.

Candidate Christopher Warner was then interviewed, followed by candidate Dan Dunnigan.

Upon the conclusion of the interviews, the Directors thanked both applicants and publicly discussed their views of the candidates and their responses. Director Finn stated that the District was fortunate to have attracted two well-qualified applicants who each have expertise in matters that may come before them as potential Directors.

At the conclusion of the public discussion, Director Finn proposed passage of a resolution authorizing the Board to vote immediately on the appointment to fill the vacancy rather than defer the vote to another Special Meeting at a future date to be convened exclusively for the purpose, as filling the vacancy was a matter of some urgency. Director Shortall seconded the motion and the Board unanimously approved making the appointment accordingly. A roll call vote was then taken in which Directors Shortall and Finn each voted to appoint Christopher J. Warner to fill the vacancy.

Mr. Dunnigan congratulated Mr. Warner and stated that he looked forward to working with him on District matters in the future.

Director Finn was instructed to prepare the necessary notices and filings in connection with Mr. Warner's appointment so that Mr. Warner can be sworn in to office at the Board's next meeting.

Since there was no further business to come before the meeting, upon motion made and seconded, the Meeting was adjourned at 7:45 p.m.

Thomas J. Finn, Secretary